

Cedar Trails PTSA

General Membership Meeting

Feb. 5, 2026

Cedar Trails School Library



Call to Order at 7:03pm

Proper notice was given

Attendance: Tera Coyle, Carol Walker, Edward Chen, Reyna Yamamoto, Mayura Karnik, Garsen Moser, Britta Ho, Kasey Trefethen, Andrea Cockerton, Muna Zafer, Mithila Patrandhen, Jessica Suarez, Kayla Strand, Jessica Stagg, Emily Garner, Meri Harutyunyan, Ritika Chandra, Jenn Leme, Prachi Mehta, Penny Chang, Einar Novion, Emil Novion, Hong Vo, Kari Cravalho

Quorum was present

### **Special Guest: Reyna Yamamoto (overview of Title Reading Plan)**

- Gave an overview of the Title (Reading Program) at the school
- Staff shared an overview of Cedar Trails' Title I/LAP reading support program, which helps provide extra literacy support to students who may need it.
- Students are identified for the program based on a combination of reading assessments, classroom performance, and teacher input.
- Students in the program receive additional small-group reading instruction from certificated teachers alongside their regular classroom learning.
- The goal is to provide targeted support to help students build reading skills and reach grade-level proficiency.

- As students make progress and exit the program, other students may be invited to participate based on need.
- Paper was passed around for those in attendance to sign confirming the presentation was given

### **Treasurer Report:** Emily Garner

- October - January Financials
  - Income: \$29,345 (Den Dash Fundraiser, Yearbook, Corporate Matching, After School Movie)
  - Expenses: \$13,573 (Grants, Grade Enrichments, Cedar Trails Cares Program, Art.)
  - October - January Financials can be found at the CT PTSA Website
  - 1099 forms were filed by the 2/2 deadline
- Budget Updates - Vote Needed
  - Add \$4500 to budgeted income for the Den Dash as we have received \$4458 more than the \$30,000 we expected.
  - A check from one of our corporate matching companies bounced and so they had to reissue the check to us. Bank of America treated that as a charge back (withdrawal). We need to add \$129.70 to our budgeted expenses for corporate matching as currently we have that at zero.
- Jenn Leme confirmed the Mid Year Budget Review was completed on 1/22/2026 by Jenn Leme, Amber Malmgren and Andrea Miller.

### **Special Guest Speaker:** Jessica Suarez (5th grade teacher)

- Mrs. Suarez talked about the 5th grade camp experience and covered that:
- reviewed how funding was cut for 5th grade camp
- Reviewed the results from the 5th grade camp survey
- Took questions from the PTSA members of next steps, questions on fundraisers,
- As a result of this discussion, Emily Garner noted:
  - We are proposing a new line item for our 2025-2026 budget that would be called 5th grade camp. We would like the membership to approve \$3000 expense in this category to help offset some of the cost for camp.
  - Additionally, we would like to increase our scholarship line item by \$1000, making the total \$2000. Our hope is that this line item will cover scholarships for camp for a few students who cannot afford it at the higher price this year.

- Tera Coyle made a motion to approve all of the budget line items as presented. Mrs. Suarez seconds. Motion carries unanimously

## **Membership: Penny Chang**

- 2025 - 2026 Memberships as of 1/30/2026
  - Total: 119 total (+2 since last month)
  - Family: 79 (+2 since last month)
  - Staff: 32 (same as last month)
  - Sponsored: 8 (same as last month)
- 2024 - 2025 Memberships as of 1/30/2025
  - Total: 130 total
  - Family: 78
  - Staff: 37
  - Sponsored: 15

## **Events and Programs Report: Priscilla Kelderman & Ira Shokeen (read by Carol Walker)**

- Bingo & Brownies TOMORROW! 6-7:30 in the MPR
- Next After School Movie- March 4th

## **Fundraising Report: Jessica Stagg**

- Scholastic Book Fair – Our Scholastic Book Fair in October was a success. The event coincided with the Fall Festival and did \$3,600 in sales.
- Spirit Night – Our fall Spirit Night at Mod Pizza was a success. We earned \$248. We hope to host another in the spring.
- Yearbook Sales – We have sold 208 yearbooks so far. Our contracted amount is 285. We will continue to remind people to purchase.
- 5th Grade Love Lines – This year we are offering 5th Grade Love Lines to families free of charge (they formerly cost \$5). Love Lines are due by February 27

- Mariners Tickets – We will begin selling Mariners tickets in the spring for the game against the Padres on May 16.

### **Outreach Report: Jessica Stagg**

- Food Drive – Our Fall Food Drive for the Issaquah Food & Clothing Bank was a success. We were able to deliver our largest donation to date.
- Holiday Gift Drive – The PTSA was able to help with advertising for a gift drive that supported 23 children within our school community have a happier holiday season.
- The Cedar Trails Cares Closet continues to be stocked, and we have added a small food pantry to help families until they can access community resources.
- We will hold a Book Drive in March to coincide with Eager Reader to help get more books to students.

### **Advocacy Report: Prachi Mehta**

- Benefits of eating clean and healthy for creating the foundation of a clean gut. Gut being the bedrock of all the diseases in adulthood and how keeping it healthy is our space to watch especially in the tender formative years of life
- Exposure and access to personal cell phones and how delaying the gratification is the need of the hour to preserve the childhood and avoid mental health issues
- Advocating for a self defense/rebuttal class both in theory and practice to help students navigate bullying. By doing so, we teach kids how to watch out for themselves beyond the initial complaints that are shared with the teacher/supervisor

### **Secretary: Carol Walker**

- Minutes from October 2025 GMM were presented. No corrections made. Minutes to be filed as posted.
- Future GMMs (mark your calendar)
  - April 2 @ 7:00 PM (Remote)
  - June 4 @ 7:00 PM (School Library)

## President's Report: Kasey Trefethen

- Nominating Committee Election- per WSPTA Uniform Bylaws, Article 5, Section 5A
  - Candidates: Amber Malmgren, Kari Cravalho, Dani Plong
  - No nominations from the floor
- Carol Walker made a motion to elect the nominating committee. Emily Garner made a second. Motion carried unanimously.

## Principal and School Update: Tera Coyle & Kayla Strand

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- Winter i-Ready is DONE! WOOHOOOOOO!
- King County Assembly: Little Footprints, Big Impacts
  - This school-wide theatrical assembly takes students on an adventure to learn how waste reduction, recycling, and composting can have positive impacts on the planet. Presented by two professional actors in a lively, interactive format, the assembly is a great way to teach and motivate everyone to participate in your school's efforts to reduce waste and recycle.
- Wolf of the Week ~ HUGE Success!
- Data Protocol (January's Monday non-student day) ~ Math
- Report Cards = ½ way through the year!!!
- Next up: Mid-Winter BREAK (NO SCHOOL)
- Read Across America Week coming in March! Stay tuned!

Big thank you to everyone who joined us live! Largest attendance we can remember!

Meeting was adjourned at 7:54pm PT



**Cedar Trails**  
ELEMENTARY