

Cedar Trails PTSA

General Membership Meeting

April 24, 2025

Cedar Trails School Library



Call to Order at 7:04pm

Proper notice was given

Attendance: Carol Walker, Emily Garner, Kasey Trefethen, Tera Coyle, Kayla Strand, Nick Walker, Melissa Hathaway, Ritika Chandra, Jenn Leme

Quorum was present

**Secretary:** Carol Walker

Reviewed previous minutes, no corrections were noted. Minutes were filed.

**Membership:** Penny Chang (read by Carol)

Total Memberships: 120 (VS. 136 last year)

Family Memberships: 80 (VS. 91 last year)

Staff Memberships: 40 (VS. 45 last year)

## Treasurer Report: Emily Garner

- 2024-25 January - March Treasurer's Report
  - January beginning balance (savings) - \$74,723
  - Expenses - \$5,698
    - ✓ Author Visits
    - ✓ Art
    - ✓ Enrichment Grants
    - ✓ Yearbook deposit
  - Income - \$9,700
    - ✓ Yearbook
    - ✓ Mariners Fundraiser
    - ✓ Den Dash - corporate matching
  
- CTPTSA filed our 1099 NEC form by the January 31st deadline.
  - Form 1099 NEC is a compensation document that reports money paid to a person who is not an employee of \$600 or more. For 2023 fiscal year, the only vendor we paid over \$600 was Dave Leu from Leujam Entertainment (brings the inflatables for the Summer Send Off).
  
- Proposed Budget Updates - Approval Needed
  - 5th Grade Signs
    - ✓ Reduce budgeted income to \$503 (which is the amount we took in last year (late Paypal sweep) since we won't be selling signs this year.
  - Den Dash Fundraiser
    - ✓ Add \$700 to budgeted income for additional corporate matching funds that have come in since January
  - General Donations
    - ✓ increase income line item by \$100 because we received a \$100 donation in March that put us \$20 over budget.
  - Gift-a-Book
    - ✓ increase budgeted income by \$50 because we are \$25 over what we expected to have donated this year.

Carol made a motion to approve the budgets, Jenn seconds. Motion approved unanimously.

## Grant Chair: Jenn Leme

- Covered our grant enrichment. We had \$3,613 left. \$3,598 was requested and we funded \$3,613.

## **VP Of Events and Programs: Jessica Stagg (read by Carol)**

- Bingo & Brownies - This February event was well attended.
- After School Movies - We hosted a sold out viewing of Despicable Me on March 5th. Our last movie of the year will be on May 14th.
- Festival of Cultures - Our 4th annual event was very well attended. 20 families hosted tables showcasing their culture and we had 9 performances.
- Popcorn Fridays - We continue to provide free popcorn to the students on the 4th Friday of each month. The kids love it.
- Spiritwear - We opened our Spiritwear store in late January and closed sales in mid-February. Spiritwear was delivered in early March.
- Yearbook - We are finalizing the yearbook this week and it will go to print on Monday.

## **Vice-President of Campus Support: Melissa Hathaway**

- Eager Reader participation was similar to prior years and students met their school-wide goal for a Super Rad Recess with popsicles
- STEM Fair: Tomorrow, from 6:00-7:30pm. With visitors: WISE camps, Mad Science, Cougar Mountain Zoo (meet Skekmal the Indonesian Blue-tongued Skink), UW SEAS, and UW Robotics.
- Cares Program:
  - Supports for Fifth Grade Camp included an additional sleeping bag and several rain ponchos.
  - Spring closet restock in progress.
  - Clothing Drive planned for June to benefit the ISD Back to School Fair
  - Anticipating higher needs through the remainder of the school year and next year

Meeting was adjourned at 7:19pm PT

New meeting June 5, 7pm Cedar Trails Library

Will vote on positions for next year



**Cedar Trails**  
ELEMENTARY