

Cedar Trails PTSA

General Membership Meeting

June 5, 2025

Cedar Trails School Library



Call to Order at 7:04pm

Proper notice was given

Attendance: Carol Walker, Emily Garner, Kasey Trefethen, Tera Coyle, Kayla Strand, Nick Walker, Melissa Hathaway, Penny Chang, Kate Weinstein, Sean Trefethen

Quorum was present

Secretary: Carol Walker

Reviewed previous minutes, no corrections were noted. Minutes were filed.

Election of Officers:

Membership: Penny Chang

2024 - 2025 Total Memberships: 121

Family: 81

Staff: 40 (including 15 Sponsored)

2024 - 2024 Total Memberships: 137

Family: 92

Staff: 45 (including 6 Sponsored)

Recommendations:

- Encourage charitable donations over sponsored memberships.
- For September, include messaging in flyers/emails to highlight sponsored events made possible by PTSA memberships.
- Add to Curriculum Night - add the visual for teachers to include in the
- Add something to the Curriculum Night - can we do something beforehand
- Education needed on money
- Also educate where we need volunteers
- Teachers get emails from parents of people who are interested in volunteering

Treasurer Report: Emily Garner

- 2024-25 April - May Treasurer's Report
 - April beginning checking balance - \$78,750
 - Expenses - \$16,000
 - ✓ Mariners Tickets
 - ✓ Art
 - ✓ Enrichment Grants
 - ✓ STEM Fair
 - ✓ Eager Reader
 - ✓ Staff Stipends
 - Income - \$5,500
 - ✓ Yearbook
 - ✓ Mariners Fundraiser
 - ✓ Corporate Matching
 - ✓ After School Movie
 - May Closing checking balance - \$68,300
- Proposed FY24 Budget Updates - Approval Needed
 - Yearbook - increase budgeted income to \$10,200
 - General Donations - increase budgeted income to \$2100
 - Staff Appreciation - increase budgeted income to \$900
 - Paypal Fees - increase budgeted expenses to \$1300

Carol made a motion to approve the budget updates as given, Jessica seconds. Motion approved unanimously.

- FY25 Interim Budget - Vote Needed

- Budget committee consistent of Emily Garner, Kasey Trefethen, Carol Walker and Jessica Stagg
- Biggest changes from FY 24
 - ✓ Reduced budgeted income/expenses for Mariners Fundraiser to be more realistic with what we've been doing
 - ✓ Increase budgeted expenses for Cedar Trails Cares program
 - Hoping to reduce community solicitation
 - ✓ Increase budgeted expenses for Staff Appreciation
 - Hoping to reduce reliance on donations and add catering
 - ✓ New line item: Grade Enrichments
 - Each grade will receive a per student amount to use for field trips/in school experiences. Must align with PTSA mission and receive PTSA approval prior to scheduling.
- If on budget for FY25, we will run in a net -\$4,400. This will be no problem since the last few years we have run a positive net budget. It's important to be using the money we fundraise each year.

–
Carol made a motion to approve the budget updates as given, Penny seconds. Motion approved unanimously.

- Bank signers for 25-26 will be: Kasey Trefethen, Carol Walker, Emily Garner and Priscilla Kelderman.
- We are looking for 3 people to do a financial review in July. Please let Emily or Kasey know if you are willing to help!

VP Of Events and Programs: Jessica Stagg

- May After School Movie - We increased attendance to 115 and had a successful showing of the Bad Guys.
 - Could do this number again
- Art Walk - Our first ever Art Walk was a success. Many families came out and enjoyed their student's art, participated in hands on art activities, listened to student piano players and completed a scavenger hunt. Combined with the Book Fair it was a fun night for our families
- Summer Send Off - June 13th, 5:30-7:30. There will be food trucks, games, music and more! See you there!
- 5th Grade Promotion - The event will be held on June 14th for 5th grade families. The committee is putting together a fun morning to celebrate our graduating 5th graders.

- Yearbook - We sold 308 yearbooks which are scheduled to be delivered next week.

Vice-President of Campus Support: Melissa Hathaway

- Clothing donations will be accepted to benefit the ISD Back to School Fair. Lost and Found items to date have been donated.
- STEM fair wrap up: 27 students registered, attendees enjoyed the event, and we received positive feedback regarding vendors.
- A big thank you to all of those that supported our Cares program this year! Families, community members, and businesses helped our students have snacks, clothing, shoes, basic hygiene and school supplies.
- The Little Free Library has helped many, many students have more access to books.

President: Kasey Trefethen

- Stay tuned for summer meet ups and back to school information! Watch for updates on facebook and our website.
- A big THANK YOU to all that made this year possible, especially to our board members. It has been a pleasure working with you. Have a wonderful Summer!!

Kayla Strand/Tera Coyle:

Kindergarten 3 sections 1. Tami Foos 2. Melissa Skone 3. Valerie Pfeffer	First Grade 3 sections 1. Hope Allbee 2. Molly Bankson 3. Sarah Fulghum	Second Grade 3 sections <pre> (previously 4 sections) </pre> 1. Kathleen Blanding 2. Jenny Emsky 3. OPEN one-year-only Leave Replacement (Position held for Emily Serblin)
Third Grade 3 sections 1. Jen Barth 2. Kayla Strand 3. Adelina Thelen	Fourth Grade 3 sections 1. Erin Foster 2. Charles Winter 3. Katie Wright	Fifth Grade 3 sections 1. CJ Jarreau 2. Santana Ruehl 3. Jessica Suarez

Specialists Library: Shannon Turner Music: John Morrow PE: Brittany Hogan	Special Education Team LRC I/II: Lisa Black (full time) LRC I/II: Anna Voigt (1/2 time ~ AMs M/T/Th/F & every other W) LRC II: Kaitlin Nuth (Parks) OT: Erin Mathias (continue to share her with Cascade Ridge) Psychologist: Sarah Hinchman (sharing her with Endeavour Instead of Discovery) PT: Carissa Anderson (shared with a lot of other schools) SLP: Lauren Graham (1.0 at Cedar Trails!!!)	Support Staff Title 1/LAP: Allison King (0.5 FTE) & Reyna Yamamoto (1.0 FTE) Counselor: Megan Larson PEP/SAGE: Laura Saiki MLL: Deanna Buder (1.0) & Reham Shehata (0.4 BLMS & 0.2 CTs) TLS TOSA: Aly Lamont Family Partner Liaison: Wenli Mithal
Para Pro Team Best Guess Hours Later in June! Firm hours in LATE August! General Paras: Jessica Nangalla Irene Ng Viji Krishnamoorthy Paul Cho LRC I: Varsha Hulekal Gina Wang LRC II: Pam Covello Dee Camp Kim Magill Bindya Devlial HRS: Ann Stout	Custodian Team Bid Meeting June 23rd! Dave Holbrook Erik Slusher Ken Igou	Office Team Principal: Tera Coyle Dean: Laura Biller Assistant to the Principal: Kathy Strilaëff Office Professional/Registrar: Dolores D'Alo
Health Room Nurse: Cassie Kuver HRS: Ann Stout	Tech Specialist Stevin Smith	Kitchen Team Holly Hasselbalch Lisa Crisp
Wolf Club Stay tuned!		

Kayla to add for Curriculum night: info on PTSA

Penny/Kasey -talk to Tera about getting us on the “Agenda” for the Curriculum night

Meeting was adjourned at 7:54pm PT



Cedar Trails
ELEMENTARY