

Cedar Trails PTSA

General Membership Meeting

Oct. 9, 2025

Cedar Trails School Library



Call to Order at 7:03pm

Proper notice was given

Attendance:

Carol Walker, Penny Chang, Emily Garner, Tera Coyle, Kayla Strand, Jessica Stagg, Nick Walker, Kate Weinstein, Priscilla Keldermann, Jenn Leme, Jenny Emsky

Quorum was present

**Secretary:** Carol Walker

- Minutes from June 2025 GMM were presented. No corrections made. Minutes to be filed as posted.
  - Tera made a motion to approve the minutes as presented; Kate seconded; motion carries unanimously
- Read our Mission and Goals for the Year
  - Jessica made a motion to approve the mission and goals as given. Emily seconded the motion; motion carrier unanimously
- Present Standing Rules Update
  - Carol reviewed the updates that have been made to our standing rules
  - Kayla approved the standing rules update as given; Kate seconded; motion carrier unanimously

- Review minutes from the June 2025 GM
  - Future GMMs (mark your calendar)
  - February 5 @ 7:00 PM (School Library)
  - April 2 @ 7:00 PM (Remote)
  - June 4 @ 7:00 PM (School Library)
- Each Board Member to introduce themselves during their section

## **Membership: Penny Chang**

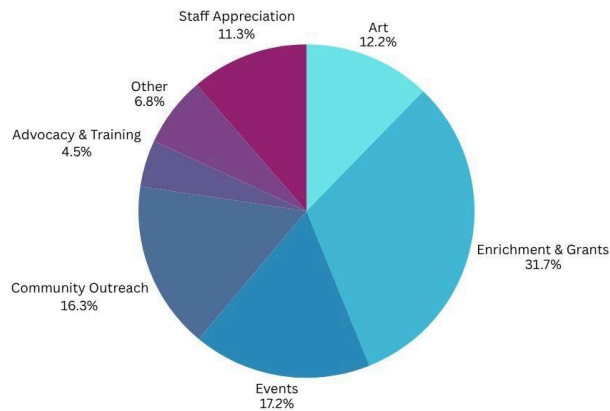
2025–2026 Memberships (as of 9/30/2025)  
(comparison to 9/30/2024)

- Total: 100 (vs. 101 LY)
- Family: 63 (vs. 64 LY)
- Staff: 29 (vs. 23 LY)
- Sponsored: 8\* (vs. 14 LY)
- \*Capped at 10

## **Treasurer Report: Emily Garner**

2024-25 Annual Report

- Total Income: \$67,468
  - Total Expenses: \$46,349
  - Net actual: \$21,119
  - (vs. net budget: \$7,929)
- No insurance Claims
- Annual report can be found on the CT PTSA website



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### FY 2024 Annual Review

- Completed on July 30th
- Reviewers: Jenn Leme, Nick Cravalho, Jon Weinstein
- Recommendations for future reviewers are always welcome!

### July-September Financials

- Income: \$22,710 (Den Dash Fundraiser, Yearbook, Memberships, Mariners Fundraiser)
- Expenses: \$5,787 (Mariners tickets, Membership fees, Staff Appreciation, Cedar Trails Cares)
- July - September Financials can be found at the CT PTSA Website
- Bank Statement Reviewer for 2025-26 will be Jessica Stagg

### 2025-26 Budget Updates

- Den Dash Expenses - increase to \$1800 to cover PledgeStar fee
- PayPal Fees Expenses - increase to \$2200 to cover fees incurred for Den Dash online donations
- Technology & Website Expenses - increase by \$50 to \$550 to cover increased fees from MoneyMinder
- Festival of Cultures Expenses - increase by \$600 to \$2600 to account for last year's expense happening in this fiscal year
- Total Budgeted Income: \$61,223
- Total Budgeted Expenses: \$68,620
- Expected Net Loss if on budget: -\$7,397

- Reasoning of this is because we have a large surplus and we don't want to carry over that much money in our savings
- Carol made a motion to approve the budget as given; Tera seconded; motion carries unanimously

### Fall Enrichment Grants: Jenn Leme

- Committee met on Monday to go through the grants
- Was able to fund everything, even if not the full amount.
- The amount requested and funded is listed below
- Enrichment Grant Committee: Jenn Leme, Amber Malmgren, Dani Plong

Enrichment Grants				Supporting the school goals of raising the standards of learning.
Project	Requested	Funded	Applicant	
Tier 1 and Tier 2 Grant	1555.71 PRE-TAX	1070	Erin Mathias	Contribution to academic achievement/program excellence for a <b>significant number of students</b> . Grade level/multi-level proposals are encouraged.
Assistant to the Principal-Printer	\$957.00	480	Kathy Strilaeff	
Readers Theater costumes	\$100	100	Deanna Buder	
Highly Engaging Decodable Texts for Growing Readers	\$459	350	Allison King (on behalf of Title/LAP program at Cedar Trails)	An on-going component, where funds will be used for materials or suppliers that can affect both current and future students.
Total available to Grant: \$2000	\$3,072	\$2,000		

### Events and Programs Report: Priscilla Kelderman & Ira Shokeen

Upcoming Fall Festival, Wednesday Oct. 15 (5:30-7pm)

- Volunteer slots still available:
  - Event Setup 4:30-5:30pm (FULL)
    - Parking support from 5-6 needed
  - Event Support 5:30-6:15p (3)
  - Book Fair 5:30-7pm (2)\*

- Must be PTSA Member
  - Event Support 6:15-7pm (5)
  - Cleanup Support 7-7:45pm (7)
- Attempted RSVP for this event
- All volunteers receive 2 slices of pizza and a beverage
- Currently have over 40 families who have RSVPed
- Costume parade at 6pm
- Have fun stations set up
- Costco pizza and drinks for sale

#### Additional October Events:

- October 24: Popcorn Friday

### **Fundraising Report: Jessica Stagg**

- Den Dash - We surpassed our fundraising goal of \$30,000 and brought in \$35,000.
  - 11 classrooms exceeded their fundraising goal
  - 18 classrooms had above 50% participation with 7 above 75%
- The assembly and run both went well
  - Feedback was to do assembly later in the day
    - Hard to do a fun assembly then go back to learning
- We can look to adjust to our own timeline
- Mariners Tickets - We sold 58 tickets to the Mariners game on 9/12.
- Spiritwear - We partnered with a new vendor this fall (BSN).
  - We had 30 orders
  - Spiritwear was delivered to families this week.
  - Might look to use a new vendor in the future
- Scholastic Book Fair - We are hosting the book fair 10/14-10/15 in the library.
- Spirit Night - We will be hosting a Spirit Night at Mod Pizza on Friday, 11/14
- Yearbook - We have sold 88 of our contracted amount of 285 yearbooks so far. The yearbook cover contest is running now through 11/7.

### **Outreach Report: Vacant (Read by Jessica)**

- Cares Closet - the closet is fully stocked with basic clothing and hygiene items and school supplies. There will likely be a need for winter coats in the coming weeks.
- Snacks - An ask for snacks has been requested of the Cares volunteers. These snacks are provided to the teachers to discreetly distribute to students in need
- Food Drive to coincide with parent teacher conferences

## President's Report: Kasey Trefethen (read by Carol)

- Promotion of the Community Clothing Donation Closet
- Bins are in the school as well



**Donate Your Clothing**  
Pickering Barn  
1720 10th Ave NW, Issaquah (across from Costco)

**Monday, Oct 20 | 11 AM – 7 PM**

Drop off clean, gently used or new clothing, especially warm fall and winter items. Help us sort by bagging items by category (e.g., kids, women's, men's) and labeling the bags.



**✓ We gladly accept:**

- Clothes for infants, kids, teens, men, and women (all sizes & seasons)
- Outerwear (coats, jackets, vests, hats, gloves), shoes & accessories
- Sweaters, sweatshirts, long sleeve shirts, pants
- Hangers, shopping bags (paper, plastic, reusable)

**✗ We cannot accept:**

- Stained, torn, or heavily worn items
- Used undergarments, bathing suits, or socks (new only)
- Household goods or other textiles

*Our partners*


Community Clothing Closet is a registered 501(C)(3) nonprofit organization | [www.communityclothingcloset.org](http://www.communityclothingcloset.org)

## Principal and School Update: Tera Coyle & Kayla Strand

- Wolf of the Week:
  - Teachers working with classes to talk about what it means to be a problem solver and who has shown to be a good problem solver
  - Teachers will nominate a student each week
  - Will get a certificate and picture with the principal and crew

- ISD School Improvement Plan (SIP)
  - Goal Areas:
    - Literacy: 3rd Grade Phonics (iReady Phonics Assessment)
    - Math: 3rd - 5th Grade Math (SBA Math Assessment)
    - Attendance: Weekly Attendance Reports

Celebrations:	Challenges:	Opportunities:
<ul style="list-style-type: none"> <li>● Co-teaching</li> <li>● Collaborative Problem-Solving Team</li> <li>● A Sense of Belonging Among a Diverse Community</li> <li>● High Community Engagement at SOME PTSA &amp; School Events</li> <li>● Attendance is Improving</li> </ul>	<ul style="list-style-type: none"> <li>● Tier 2 and 3 Data Tracking for all grade levels</li> <li>● Mobility Reporting</li> <li>● Lack of Community Engagement at SOME PTSA &amp; School Events</li> <li>● Post-COVID Impact on Current 5th Grade Cohort</li> </ul>	<ul style="list-style-type: none"> <li>● Universal Design of Learning (UDL/Ignite work)               <ul style="list-style-type: none"> <li>○ Access to Curriculum</li> <li>○ Success Blocks for Reading &amp; Math</li> <li>○ Opportunities for Student Engagement, Agency &amp; Access</li> </ul> </li> <li>● Parent Engagement DATA Collection</li> </ul>

Meeting was adjourned at 8:19pm PT



**Cedar Trails**  
ELEMENTARY